

# E-Verify | Self Check

## December 2012 Webinar Schedule

Attend a live Webinar and let our team of E-Verify Experts guide your organization through the employment verification process. Learn more at [dhs.gov/e-verify](http://dhs.gov/e-verify).

### Form I-9

Get an overview of the Form I-9 process, including step by step instructions on how to complete each section, retention and storage.

Date	Time
Tuesday, December 4	2:00 PM EST
Thursday, December 6	11:00 AM EST
Monday, December 10	1:00 PM EST
Tuesday, December 11	11:00 AM EST
Thursday, December 13	2:00 PM EST
Monday, December 17	1:00 PM EST
Wednesday, December 19	10:00 AM EST
Friday, December 21	1:00 PM EST

To launch the webinar service, click the red button or visit [dhs.gov/e-verify](http://dhs.gov/e-verify) and select *Take a FREE Webinar* from the right sidebar.

### E-Verify Overview

Learn how this free service works, how to enroll, employer responsibilities, program highlights, and see a demonstration.

Date	Time
Monday, December 3	11:00 AM EST
Thursday, December 6	2:00 PM EST
Tuesday, December 11	2:00 PM EST
Wednesday, December 12	2:00 PM EST
Friday, December 14	1:00 PM EST
Tuesday, December 18	11:00 AM EST
Wednesday, December 19	2:00 PM EST
Thursday, December 20	2:00 PM EST

### E-Verify for Existing Users

A detailed review of E-Verify specifically for existing users. Topics include Form I-9, user roles, case alerts, how to handle a Tentative Nonconfirmation, and common user mistakes.

Date	Time
Wednesday, December 5	11:00 AM EST
Wednesday, December 12	2:00 PM EST
Thursday, December 20	2:00 PM EST

### E-Verify for Federal Contractors

For Federal contractors that have been or may be awarded a Federal contract that contains the E-Verify Clause.

Date	Time
Tuesday, December 4	10:00 AM EST
Tuesday, December 18	2:00 PM EST

### Self Check

An overview of 'Self Check' - a voluntary, fast, free and simple service that allows individuals to check their own employment eligibility.

Date	Time
Friday, December 9	2:00 PM EST
Tuesday, December 13	11:00 AM EST

### Employee Rights

The 'Employee Rights Overview' outlines the rights & responsibilities of employees whose employer participates in E-Verify.

Date	Time
Wednesday, December 5	2:00 PM EST
Monday, December 17	11:00 AM EST

U.S. Department of Homeland Security

[www.dhs.gov/e-verify](http://www.dhs.gov/e-verify)

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